

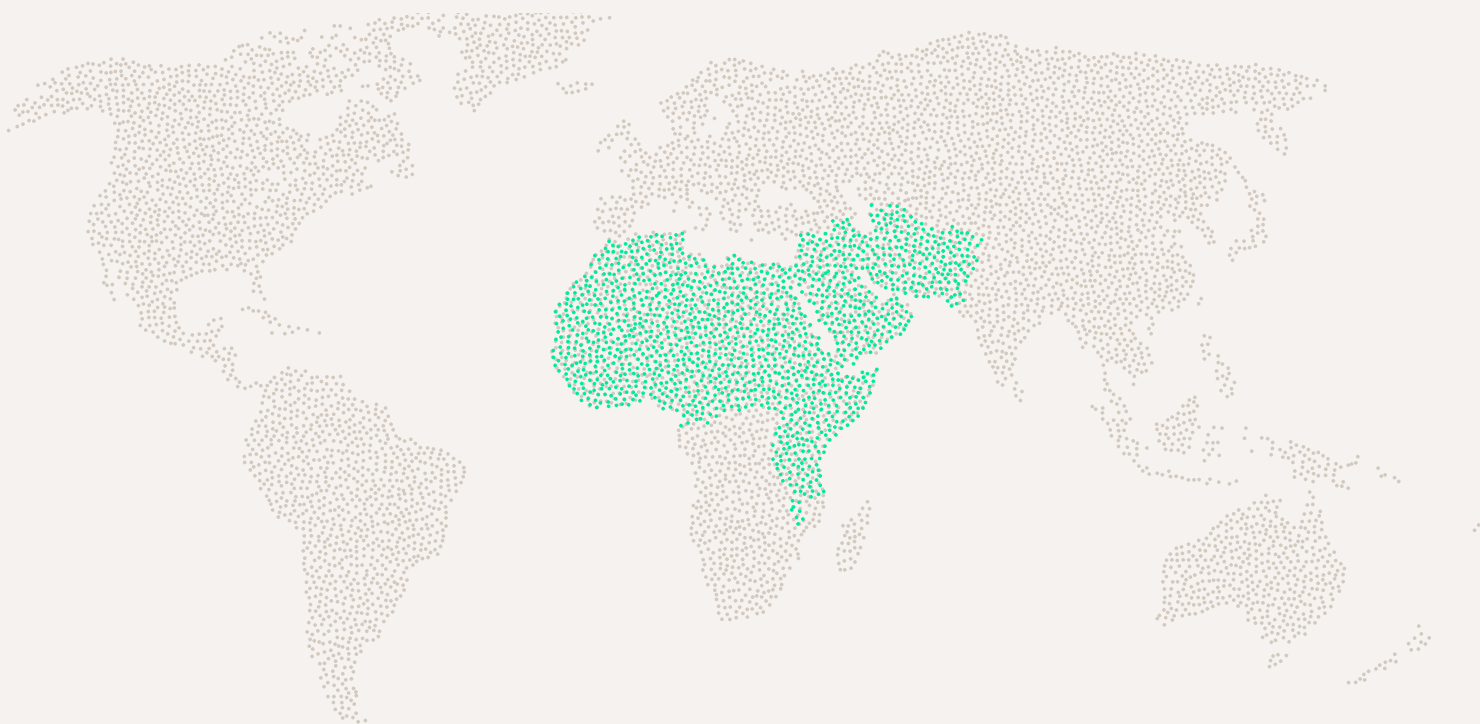
Job description

AO Trauma Middle East and Northern Africa Education Committee (AO TMENAEC) member

AO Trauma Middle East and Northern Africa is looking for:

A highly-motivated trauma/orthopedic surgeon, who is altruistic, a true team player, and who has the vision and astuteness to further develop the AO Trauma community. The successful applicant will be member of the AO Trauma Middle East and Northern Africa Education Committee to advance the AO Trauma Education portfolio. The candidate should have a reputable education and background in orthopedic trauma surgery, ideally combined with a good business and strategic awareness. He/she should have international experience and be able to work in multi-cultural environments. The applicant must have the skills to develop and implement education within the AO TMENA Education Committee that is recognized as a product that set new standards, expectations and satisfaction levels.

Position	AO Trauma Middle East and Northern Africa Committee Member
Function	AO Trauma Middle East and Northern Africa Education Committee Member
Territory	Middle East and Northern Africa
Reporting to	Chairperson AO Trauma Middle East and Northern Africa Education Committee
Term	Three (3) years as AO TMENAEC (one re-election possible)



Responsibilities

Accountabilities

Accountable to the AO TMENAEC and the member of the AO Trauma Middle East and Northern Africa (AO TMENA) community

- Lead AO TMENA Education without bias—enacting all AO Trauma Terms of References guidelines and policies
- Ensure that AO TMENA remains a surgeon lead community—creating value for its members
- Define the AO Trauma education focus and priorities based on identified relevant clinical problems and on current trends in the field of trauma and orthopedic surgery
- Define the annual AO TMENAEC budget and plans
- Represent surgeon/ orp education needs of the entire Middle East and Northern Africa region at the AO TMENA Education Committee
- Manage faculty development program including selection, progression and evaluation
- Promote AO Trauma Education offerings (in collaboration with community development officer)

Accountable to the AO TMENA Board for the performance and compliance of the AO TMENA

- Ensure that AO TMENA as a whole conforms to all charters (incl. by-laws, shared values, code of ethics), templates of governance and policy guidelines of the AO Foundation
- Represent the interests of AO TMENA
- Convey and implement all AO TMENAB directives, goals and objectives to the AO TMENAEC, its various stakeholders and its regional and country entities, and monitor performance and achievement
- Oversee the definition, implementation and monitoring of AO TMENA's mid-term plan activities
- Advance the vision and mission of the AO Foundation

Requirements

Essential criteria

- An AO Trauma paying member
- Experience in an AO Trauma officer role as current or past member of any AO TMENA County Council. (must have held the position for minimum one year before becoming eligible for election)
- An active, practicing trauma and/ or orthopedic surgeon, with demonstrated knowledge and experience in trauma, ideally holding a leadership position at a university or academic institution
- An active AO Trauma community member, with considerable regional experience as AO Trauma faculty and/or chairperson in AO courses, symposia, etc. (Davos Courses exposure preferable) and/or Fellows
- A recognized member or officer on key national, regional or international trauma associations
- Ready to prepare, attend and actively participate in various governance meetings
- Highly motivated to develop and manage interpersonal connections across professional specialties and to continue to build up AO Trauma as the world leading Trauma body
- A good and clear communicator, a good listener and a facilitator
- Prepared to volunteer up to 1–2 days per month away from his/ her clinical practice, as well as to be reasonably accessible at his/her clinical practice
- Prepared to volunteer up to 1 day per month for meeting preparation, correspondence by email or telephone
- Able to work in multi-cultural teams and environment
- Willing to travel regionally
- Have a good command of English (written and spoken). Any other global languages are advantageous
- Have experience in working with committees

Highly desirable criteria

- Show proven innovation within his/ her own institution or affiliated orthopedic bodies
- Have a broad personal network and strong relationships with regional and international opinion leaders in trauma and/ or orthopedic surgery
- Enjoy leading people by engaging and delegating
- Have a sound business awareness—understands business strategy and marketing-like activities
- Be a good project manager, delegator, and capable and willing to use diplomatic skills
- Have a good knowledge of Mac or Microsoft Office, ideally combined with other IT interests and skills

Remuneration

As per AO Foundation's guidelines